



Board Meeting Agenda

Tuesday January 18th, 2022

I. CALL TO ORDER

II. **ROLL CALL** **Cris Bennett, Brian Diederich, Jeff Ginsburg, Gregory Gomez**

III. **Kimberly Judy, Terry McGaughey, Orlando Novoa, Brian Poage, Ralph Russomano, Allen Sanford; non-Board Members: Nils Nehrenheim, Kathleen Fisher, Kyle Lofstrum (RBPB).**

IV. CONSENT ITEMS

1. Approval of Minutes from December Meeting Meeting (Brian) (attachments Item #1) **MOTION to approve minutes by Greg Gomez; 2nd by Terry McGaughey--APPROVED**
2. Receive & File Financial Report (Treasurer) (attachments Item #2 **MOTION to approve financial report by Terry McGaughey; 2nd by Greg Gomez--APPROVED**

V. GUESTS & UPDATES

1. Redondo Beach Police Dept (Kyle Lofstrum) **Dinah Lary has officially retired.**
2. Waterfront & Economic Development (Stephen Proud, Laurie Koike)**N/A**
3. Public Works (Michael Klein) **N/A**
4. Social Media Manager (Kathleen Fisher) **See filed reports; IG and FB are both up**
5. Farmers Market (Lynda Habash) **No Report**
7. Recovery Committee & Parklet Enforcement (Cris Bennett)
8. Events Director (Kim Judy)
 - a. Next Mixer – January @ Vida. 1/19/2022/ 6-8PM (canceled) **will wait until COVID restrictions relax before rescheduling**

VI. DISCUSSION & VOTING ITEMS

1. Parklet Program Review

- a. Discuss current state of affairs – City of Redondo Beach response to 12/7/2021's Request for Coastal Commission Waiver and Permanent Dining Deck Program (attachments Item #3)
- b. Discuss delinquent parklets and appropriate action: Village Pizza **Cris Bennett will talk to them directly**
- c. Solicit feedback from public participants **Multiple BID members were present at the meeting, each offering their opinions of the parklet program and possible solutions**
- d. Discuss *proposed* Parklet Program revision (attachments Item #4)
 1. Adjusting Fee structure: per square foot rather than flat rate, Recovery committee recommends \$1.25 per square foot **Ralph will prepare a report with each parklet square footage.**
 2. Recommend invoicing the following restaurants in 2022: Little Sister, Mi Burrito Junior, Kalaveras – to cover maintenance, cleaning, insurance, and pest control costs.
 3. January 31, 2022 new date provided by city to take down identified parklets

2. RVA Board Conflict of Interest Policy & Certification

a. Draft Policy for board review and consideration to be adopted as well as a certification to be collected from each new board member (**attachment Item #5, 6, 7**) **Ralph will have our outside counsel review before members are required to acknowledge**

b. Reasoning from Sara/Accountant: IRS encourages *the board of directors to adopt and regularly evaluate a written conflict of interest policy that requires directors and staff to act solely in the interests of the organization without regard for personal interests.*

3. Summer Festival 2022

a. Review Bell Event Services event management proposal. (**attachment Item #8**) **Postponed until next meeting; urgent item vote via email was sent on 1/31 to verbally agree to proceed with the Summer Festival (pending approval of the contract). Quorum was reached; APPROVED**

4. First Fridays

a. Does Board see value in First Fridays to restart? If yes, when? **Brief discussion. IF we begin First Friday again it will not be until after Daylight Savings on March 13, 2022**

b. If yes, how will it evolve in order to attract more attendees and participation from businesses?

c. If yes, will it require a partial street closure and permit application? **No Discussion**

d. If yes, what is the monthly event budget? **No Discussion**

5. Current Board Minutes & Agenda Review **No Discussion**

a. Review current agenda process and measure compliance with ByLaws.

b. Review current agenda process and measure compliance with ByLaws.

c. Minutes needed for Recovery Committee?

d. RVA ByLaws (**attachment Item #9**)

VII. **ONGOING ITEMS NONE OF THE ONGOING ITEMS WERE DISCUSSED**

1. Retractable Bollards Update (Allen)

2. Utility Boxes Art Wraps (Kathleen Fisher)

3. WIFI by Charter/Spectrum (Jeff Ginsburg)

4. Morgan Moore Memorial: \$1,125 in prepaid acct. (cannot be categorized as a donation) Accountant recommends spending the money by July 1, 2022 to have it off the books before 2021 tax returns are prepared.

5. Roundabouts beginning at Avenue I & Catalina (Jeff Ginsburg)

6. Overhead Entry Archway/Signage at Elena/Avenue I & Catalina Ave/Palos Verdes Blvd & Esplanade/Avenue I; we received a proposal in 05/2020 from 3Vsigns to do an entry archway 152k

7. 4th of July (Jeff Ginsburg)

VIII. **CITY LEADERSHIP UPDATES** (City Council Member Nils Nehrenheim) **The Riviera Village has had record sales tax revenue; possibly add more diagonal parking spots on Avenue I to increase parking; he is pushing for PARKING ENFORCEMENT, looking for grant money to pursue an underground parking lot in the Triangle (which the RVA BID spent \$13K+ over 3 years ago to study)**

IX. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual) **Speakers: April Heath (Salon), Mindy Cz (Retail), Sahab Sanjar (Avenue Italy/Yellow Vase), Lisa (Monogram Shoppe), Wayne**

(‘Mpressions), Michael Bakert (Table Manners), Brian Kelleher (Hook and Plow), Rich (Redondo Beach Brewing Company), Carina (Mi Burrito), Marvin (Swell Deli), Dan Nguyen (The Rex), Steven (Green Temple), Jeremy McDermott and Bobak Nayebadadash (Riviera House), Salma (Beauty Treats), Adam (Gabi James), John Montessana (Locale 90), Andrew (HT/Rockefeller), Cris Bennett (Good Stuff and Board Member), Ralph Russomano (Rockefeller/Hennesseys and Board Member).

IMPORTANT NOTES: Brewing Company offered to reduce their parklet 50%, Riviera House offered to have theirs removed on Avenida del Norte, Rex Steakhouse offered to remove theirs

X. **ADJOURNMENT MOTION to adjourn at 10:25am by Allen Sanford; 2nd by Brian Diederich--Approved**

1. Next BID meeting schedule (third tuesday of each month)
2. Any agenda questions or additions, please email president@rivieravillage.net

CURRENT BOARD ROSTER

Bennett, Cris	Good Stuff, 1617 S PCH	
Diederich, Brian	Riviera Funding, 1801 S Catalina Ave Ste201	Secretary
Ginsburg, Jeff	Plaza Riviera, 1611 S Catalina Ave Ste115	
Gomez, Gregory	Property Owner, 1830 S Elena	
Horrell, Jessica	Horrell Realtors, 1860 S Elena Ave #B	Vice President
Judy, Kimberly	Card De A, 265 Avenida Del Norte	
McGaughey, Terry	McGaughey & Spirito, 116 Avenue I	
Novoa, Orlando	Kalihi, 1815 ½ S Catalina Ave	
Poage, Brian	The Aloha Bungalow, 1799 S Catalina Ave	
Russomano, Ralph	HT Grill, 1845 S Elena Ave Ste300	Treasurer
Sanford, Allen	Rockefeller, 1707 S Catalina	President

CURRENT VENDORS

Insurance

Chanell Jones
Bichlmeier Insurance Services, Inc.
Tel: 310-376-8854 X229
Email: chanellj@bisins.com
License #OB26427

Legal

Craig Weinstein
LAW OFFICES OF CRAIG D. WEINSTEIN
2381 Rosecrans Avenue, Suite 405
El Segundo, California 90245
(310) 798-4940 Phone

Accounting & Bookkeeping

Sara O'Conlon (Accountant)
sara3trees@gmail.com
(805) - 620-7509

Parklet Cleaning

John
info.pathtoclean@gmail.com

Farmers Market

Lynda Habash

Plant Maintenance

Lisa's Garden Therapy

Digital Kiosk Maintenance

Pat Dacy
3V Signs
pat@3vsigns.com

RVA EVENT SCHEDULE

Date	Event	Organizer	Details	Event Planner
1/19/2022	RVA Merchant Mixer	RVA	Cancelled/postponed	
2/13/2022	Super Bowl 10K/5K	RB Chamber	Street closures:, Catalina, Vista Del Mar, Avenida del Norte	
3/20/2022	St. Patrick's Day 5K / Village Runner	Village Runner	(date not confirmed) 6:30 AM - 11AM Catalina street closure	VR Promotions
4/1/2022	First First Friday	RVA	DISCUSS AT MEETING	
4/20/2022	RVA Merchant Mixer	RVA	Vida Taqueria	
6/24-26/2022	Summer Festival	RVA	Last weekend of June	
7/4/2022	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM	Bell Events
7/4/2022	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	(date may change based on fireworks) 6:30 AM - 11AM Catalina street closure	VR Promotions
7/19/2022	RVA Merchant Mixer	RVA		
9/4-5/2022	Sidewalk Sale	RVA	Labor Day weekend	
10/18/2022	RVA Merchant Mixer	RVA	Restaurant TBD	

10/31/2022	Halloween Trick or Treat	RVA	3-6PM	
12/1/2022	Holiday Stroll	RVA		

Attachments

- 1 Previous Meeting Minutes
- 2 Treasurer Report
- 3 RVBID Special Event Parklet Installation - Amendment 9 (Revised) 1-3-22 - Time Extension to March 31 2022
- 4 Parklet Program Revision Aug262021.docx
- 5 2022-Resolution to Adopt Conflict of Interest policy
- 6 2022 Conflict of Interest Certification - DRAFT
- 7 2022 1-Conflict of interest policy DRAFT
- 8 Riviera Village Festival Proposal.docx (Bell Event Services)
- 9 RVA ByLaws