



## Board Meeting Agenda

Wednesday June 22<sup>st</sup>, 2022 at HT Grill, 1701 S Catalina Ave

I. **CALL TO ORDER**  
II. **ROLL CALL**  
III. **CONSENT ITEMS**

1. Approval of Minutes from May Meeting (Secretary) (**attachments Item #1**)
2. Receive & File Financial Report (Treasurer) (**attachments Item #2**)

IV. **GUESTS & UPDATES**

1. Redondo Beach Police Dept (Kyle Lofstrum)
2. Waterfront & Economic Development (Greg Kapovich, Laurie Koike)
3. Public Works (Michael Klein)
4. July 4 (Michael Bell, Jeff Ginsburg)
5. BeachLife Ranch Magazine (Eddie Solt)
6. Marketing, t-shirts (Kathleen Fisher)
8. Digital Directory (Kathleen Fisher)
9. Farmers Market Financial Report (Lynda Habash)
10. Recovery Committee & Parklet Enforcement (Cris Bennett)
11. Events Director (Kim Judy)
  - a. Next Mixer – July at Riviera Mexican Grill 7/20/2022 6-8PM
  - b. 2022 Halloween/Holiday Stroll site plan

V. **DISCUSSION & VOTING ITEMS**

1. Plant Maintenance

- a. Seek additional competitive quotes; annual contract renewal & rate increase current vendor (Lisa's Garden Therapy). Prior quotes for reference (**attachments #3 & #4**)
- b. Misconduct complaint Lisa's Garden Therapy (**attachments #5**)

2. Temporary Parklets Program (Cris Bennett)

- a. Refresh: PS2, Inc & Magnum Build quotes, scope of work (**attachments #6 & #7**)
- b. Pest control and steam cleaning of the parklets

3. Permanent Parklets (Allen Sanford)

- a. Parklet design & locations
  1. Review map with proposed placements (**attachments #8**)
  2. Review architect's rendering (**attachments #9**)

#### 4. Cleanliness

a. Responsibility of restaurants to clear their respective sidewalk of grease, spilled food and garbage

#### 5. Lamppost Banners “Shop, Dine Relax” (Jeff Ginsburg)

- a. Review amended 2022 quote (**attachments Item #10**)
- b. Add RVA banners on Esplanade

#### 6. RVA Board Policies (attachment Item #11)

- a. Liability Insurance | 3 policies. Sara suggests paying the full annual premium

#### 7. Morgan Moore Memorial

a. \$1,125 in prepaid acct. (cannot be categorized as a donation) .Accountant recommends spending the money by July 1, 2022

#### 8. BeachLife Ranch Festival

- a. Replace current light pole flags with BeachLife Ranch flags

#### 9. RVA Board of Directors 2022-2023

- a. Decide and assign the executive roles of President, Vice President, Secretary and Treasurer
- b. Assignment of one area of focus for each board member throughout the year. Needed: digital directory maintenance/repair, plants, managing plants person, lamppost scheduling holiday decor & hanging banners and standard banners

### **VI. ONGOING ITEMS**

1. Retractable Bollards Update (Allen)
2. Grant funding: locate and apply for grants. Grant Vantage finds them (free). Sara applies at \$85/hour. (Brian & Kathleen)
3. WIFI by Charter/Spectrum (Jeff Ginsburg)
4. Morgan Moore Memorial: \$1,125 in prepaid acct. (cannot be categorized as a donation) Accountant recommends spending the money by July 1, 2022 to have it off the books before 2021 tax returns are prepared.
5. Roundabouts beginning at Avenue I & Catalina (Jeff Ginsburg)
6. Catalina 1-way street running southbound (Jeff Ginsburg)
7. Overhead Entry Archway/Signage at Elena/Avenue I & Catalina Ave/Palos Verdes Blvd & Esplanade/Avenue I; we received a proposal in 05/2020 from 3Vsigns to do an entry archway 152k

### **VII. CITY LEADERSHIP UPDATES (City Council Member Nils Nehrenheim)**

VIII. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual)

IX. **ADJOURNMENT**

1. Next BID meeting schedule (July 19, 2022)
2. Any agenda questions or additions, please email [coordinator@rivieravillage.net](mailto:coordinator@rivieravillage.net)

**CURRENT BOARD ROSTER**

Bennett, Cris	Good Stuff, 1617 S PCH	
Diederich, Brian	Riviera Funding, 1801 S Catalina Ave Ste201	Secretary
Ginsburg, Jeff	Plaza Riviera, 1611 S Catalina Ave Ste115	
Gomez, Gregory	Property Owner, 1830 S Elena	
Horrell, Jessica	Horrell Realtors, 1860 S Elena Ave #B	Vice President
Judy, Kimberly	Card De A, 265 Avenida Del Norte	
McGaughey, Terry	McGaughey & Spirito, 116 Avenue I	
Novoa, Orlando	Kalihi, 1815 ½ S Catalina Ave	
Poage, Brian	The Aloha Bungalow, 1799 S Catalina Ave	
Russomano, Ralph	HT Grill, 1845 S Elena Ave Ste300	Treasurer
Sanford, Allen	Rockefeller, 1707 S Catalina	President

**CURRENT VENDORS**

**Insurance**

Chanell Jones  
Bichlmeier Insurance Services, Inc.  
Tel: 310-376-8854 X229  
Email: [chanellj@bisins.com](mailto:chanellj@bisins.com)  
License #OB26427

**Legal**

Craig Weinstein  
LAW OFFICES OF CRAIG D. WEINSTEIN  
2381 Rosecrans Avenue, Suite 405  
El Segundo, California 90245  
(310) 798-4940 Phone

**Accounting & Bookkeeping**

Sara O'Conlon (Accountant)  
[sara3trees@gmail.com](mailto:sara3trees@gmail.com)  
(805) - 620-7509

**Parklet Cleaning**

John | [info.pathtoclean@gmail.com](mailto:info.pathtoclean@gmail.com)

**Farmers Market**

Lynda Habash

### Plant Maintenance

Lisa's Garden Therapy

Lisa | 310-504-0589 | [lisa@liskasgardentherapy.com](mailto:lisa@liskasgardentherapy.com)

### Digital Kiosk Maintenance

Pat Dacy

3V Signs | [pat@3vsigns.com](mailto:pat@3vsigns.com)

## RVA EVENT SCHEDULE

Date	Event	Organizer	Details	Event Planner
1/19/2022	RVA Merchant Mixer	RVA	<b>CANCELED</b> /postponed	
2/13/2022	Super Bowl 10K/5K	RB Chamber	Street closures:, Catalina, Vista Del Mar, Avenida del Norte	VR Promotions
3/20/2022	St. Patrick's Day 5K / Village Runner	Village Runner	<b>CANCELED</b> Catalina street closure	VR Promotions
4/20/2022	RVA Merchant Mixer	RVA	Vida Taqueria	
5/28/22	Together for Ukraine	RVA	20% of participants' profits to benefit Razom for Ukraine	RVA
6/24-26/2022	Summer Festival	RVA	Last weekend of June	Bell Events
7/4/2022	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM	Bell Events
7/3/2022	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	6:30 AM - 11AM Catalina street closure	VR Promotions
7/20/2022	RVA Merchant Mixer	RVA	Riviera Mexican Grill	
9/4-5/2022	Sidewalk Sale	RVA	Labor Day weekend	
10/18/2022	RVA Merchant Mixer	RVA	Restaurant TBD	
10/31/2022	Halloween Trick or Treat	RVA	3-6PM	
12/1/2022	Holiday Stroll	RVA		

### Attachments

- 1 Previous meeting minutes
- 2 Treasurer report
- 3, 4 Prior gardening estimates
- 5 Complaint Lisa's Garden Therapy
- 6, 7 PS2, Inc, Magnum Build estimates
- 8 Permanent parklet map
- 9 Permanent parklet architect's rendering
- 10 Lamppost banners amended 2022 quote
- 11 Insurance invoices