



Board Meeting Agenda

Tuesday January 18th, 2022

I. **CALL TO ORDER**
II. **ROLL CALL**
III. **CONSENT ITEMS**

1. Approval of Minutes from December Meeting Meeting (Brian) (**attachments Item #1**)
2. Receive & File Financial Report (Treasurer) (**attachments Item #2**)

IV. **GUESTS & UPDATES**

1. Redondo Beach Police Dept (Kyle Lofstrum)
2. Waterfront & Economic Development (Stephen Proud, Laurie Koike)
3. Public Works (Michael Klein)
4. Social Media Manager (Kathleen Fisher)
5. Farmers Market (Lynda Habash)
7. Recovery Committee & Parklet Enforcement (Cris Bennett)
8. Events Director (Kim Judy)
 - a. Next Mixer – January @ Vida. 1/19/2022/ 6-8PM (cancelled)

V. **DISCUSSION & VOTING ITEMS**

1. Parklet Program Review

- a. Discuss current state of affairs – City of Redondo Beach response to 12/7/2021's Request for Coastal Commission Waiver and Permanent Dining Deck Program (**attachments Item #3**)
- b. Discuss delinquent parklets and appropriate action: Village Pizza
- c. Solicit feedback from public participants
- d. Discuss *proposed* Parklet Program revision (**attachments Item #4**)
 1. Adjusting Fee structure: per square foot rather than flat rate, Recovery committee recommends \$1.25 per square foot
 2. Recommend invoicing the following restaurants in 2022: Little Sister, Mi Burrito Junior, Kalaveras – to cover maintenance, cleaning, insurance, and pest control costs.
 3. January 31, 2022 new date provided by city to take down identified parklets

2. RVA Board Conflict of Interest Policy & Certification

- a. Draft Policy for board review and consideration to be adopted as well as a certification to be collected from each new board member (**attachment Item #5, 6, 7**)
- b. Reasoning from Sara/Accountant: IRS encourages *the board of directors to adopt and regularly evaluate a written conflict of interest policy that requires directors and staff to act solely in the interests of the organization without regard for personal interests.*

3. Summer Festival 2022

- a. Review Bell Event Services event management proposal. (**attachment Item #8**)

4. First Fridays

- a. Does Board see value in First Fridays to restart? If yes, when?
- b. If yes, how will it evolve in order to attract more attendees and participation from businesses?
- c. If yes, will it require a partial street closure and permit application?
- d. If yes, what is the monthly event budget?

5. Current Board Minutes & Agenda Review

- a. Review current agenda process and measure compliance with ByLaws.
- b. Review current agenda process and measure compliance with ByLaws.
- c. Minutes needed for Recovery Committee?
- d. RVA ByLaws (**attachment Item #9**)

VI. **ONGOING ITEMS**

1. Retractable Bollards Update (Allen)
2. Utility Boxes Art Wraps (Kathleen Fisher)
3. WIFI by Charter/Spectrum (Jeff Ginsburg)
4. Morgan Moore Memorial: \$1,125 in prepaid acct. (cannot be categorized as a donation)
Accountant recommends spending the money by July 1, 2022 to have it off the books before 2021 tax returns are prepared.
5. Roundabouts beginning at Avenue I & Catalina (Jeff Ginsburg)
6. Overhead Entry Archway/Signage at Elena/Avenue I & Catalina Ave/Palos Verdes Blvd & Esplanade/Avenue I; we received a proposal in 05/2020 from 3Vsigns to do an entry archway 152k
7. 4th of July (Jeff Ginsburg)

VII. **CITY LEADERSHIP UPDATES** (City Council Member Nils Nehrenheim)

VIII. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual)

IX. **ADJOURNMENT**

1. Next BID meeting schedule (third tuesday of each month)
2. Any agenda questions or additions, please email president@rivieravillage.net

CURRENT BOARD ROSTER

Bennett, Cris	Good Stuff, 1617 S PCH	
Diederich, Brian	Riviera Funding, 1801 S Catalina Ave Ste201	Secretary
Ginsburg, Jeff	Plaza Riviera, 1611 S Catalina Ave Ste115	
Gomez, Gregory	Property Owner, 1830 S Elena	
Horrell, Jessica	Horrell Realtors, 1860 S Elena Ave #B	Vice President

Judy, Kimberly
McGaughey, Terry
Novoa, Orlando
Poage, Brian
Russomano, Ralph
Sanford, Allen

Card De A, 265 Avenida Del Norte
McGaughey & Spirito, 116 Avenue I
Kalihi, 1815 ½ S Catalina Ave
The Aloha Bungalow, 1799 S Catalina Ave
HT Grill, 1845 S Elena Ave Ste300
Rockefeller, 1707 S Catalina

Treasurer
President

CURRENT VENDORS

Insurance

Chanell Jones
Bichlmeier Insurance Services, Inc.
Tel: 310-376-8854 X229
Email: chanellj@bisins.com
License #OB26427

Legal

Craig Weinstein
LAW OFFICES OF CRAIG D. WEINSTEIN
2381 Rosecrans Avenue, Suite 405
El Segundo, California 90245
(310) 798-4940 Phone

Accounting & Bookkeeping

Sara O'Conlon (Accountant)
sara3trees@gmail.com
(805) - 620-7509

Parklet Cleaning

John
info.pathtoclean@gmail.com

Farmers Market

Lynda Habash

Plant Maintenance

Lisa's Garden Therapy

Digital Kiosk Maintenance

Pat Dacy
3V Signs
pat@3vsigns.com

RVA EVENT SCHEDULE

Date	Event	Organizer	Details	Event Planner
1/19/2022	RVA Merchant Mixer	RVA	Cancelled/postponed	
2/13/2022	Super Bowl 10K/5K	RB Chamber	Street closures:, Catalina, Vista Del Mar, Avenida del Norte	
3/20/2022	St. Patrick's Day 5K / Village Runner	Village Runner	(date not confirmed) 6:30 AM - 11AM Catalina street closure	VR Promotions
4/1/2022	First First Friday	RVA	DISCUSS AT MEETING	
4/20/2022	RVA Merchant Mixer	RVA	Vida Taqueria	
6/24-26/2022	Summer Festival	RVA	Last weekend of June	
7/4/2022	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM	Bell Events
7/4/2022	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	(date may change based on fireworks) 6:30 AM - 11AM Catalina street closure	VR Promotions
7/19/2022	RVA Merchant Mixer	RVA		
9/4-5/2022	Sidewalk Sale	RVA	Labor Day weekend	
10/18/2022	RVA Merchant Mixer	RVA	Restaurant TBD	
10/31/2022	Halloween Trick or Treat	RVA	3-6PM	
12/1/2022	Holiday Stroll	RVA		

Attachments

- 1 Previous Meeting Minutes
- 2 Treasurer Report
- 3 RVBID Special Event Parklet Installation - Amendment 9 (Revised) 1-3-22 - Time Extension to March 31 2022
- 4 Parklet Program Revision Aug262021.docx
- 5 2022-Resolution to Adopt Conflict of Interest policy
- 6 2022 Conflict of Interest Certification - DRAFT
- 7 2022 1-Conflict of interest policy DRAFT
- 8 Riviera Village Festival Proposal.docx (Bell Event Services)
- 9 RVA ByLaws