

Board Meeting Agenda

Tuesday September 21st

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **CONSENT ITEMS**

1. Approval of Minutes from Previous Meeting
2. Receive & File Financial Report (Treasurer)
 - a. Robert Oliva missing checks
 - b. Mail collecting procedure
 - c. DOJ document
 - d. Update on monies from city
 - e. update on Lendistry Grant

IV. **UPDATES**

1. Social Media Manager (Kathleen Fisher)
2. Farmers Market
3. Recovery Committee & Parklet Enforcement (Cris Bennett)
4. Events Director (Kim Judy)
5. Next Merchant Mixer: October 13, HT Grill (confirm?)

V. **DISCUSSION & VOTING ITEMS**

1. Parklet Program
 - a. Swell Deli Issue (Cris)
 - b. Update on Fly problem (Ralph)
 - c. Review of Updated Guidelines per the Recovery Committee
 - a. Discuss permissions needed to update (requested by Jeff)
 - d. Enforcement (Ron)
 - e. Demo/Removal Quotes (Allen)
2. City Paver Project (CIP) (Nils)
 - a. Group input on next location of pavers
 - b. \$300k approved
3. July 4th Event (Jeff)
 - a. Event possibly combined with Summer Festival & 4th of July Run that same weekend and how the 501(c)(3) non-profit "Keep the Esplanade Beautiful" (KEB) would become the new entity to apply for/manage the Special Event permits annually so sponsors have a tax-deductible sponsorship available.

4. Social Media Management & Task Lists (Jeff)
5. RVA Digital Kiosk Management (Jeff Update)
6. Wrapping boxes – updated quote & Cost and management thereof
7. Holiday pole wrapping (Pacific Decorating Co, bid attached)
8. Clarification on Mail Receiving Procedure (Ralph)

VI. UPDATES ON GOALS/ATTENDING CITY COUNCIL MEETINGS

1. Developing Goal List for 2021-2022

VII. ONGOING ITEMS

1. WIFI by Charter/Spectrum (Jeff Ginsburg)
2. Roundabouts beginning at Avenue I & Catalina (Al Muratsuchi’s office suggested CDBG funds via Nils):
3. Overhead Entry Archway/Signage at Elena/Avenue I & Catalina Ave/Palos Verdes Blvd & Esplanade/Avenue I; we received a proposal in 05/2020 from 3Vsigns to do an entry archway 152k

VI. CITY UPDATES

1. City Council Member Nils Nehrenheim
2. Public Works (Michael Klein)
3. Waterfront & Economic Development (Stephen Proud/Laurie Koike)
4. Redondo Beach Police Department (Dinah Lary)

VII. PUBLIC COMMENT (Non-agenda items up to 3 minutes per individual):

VIII. ADJOURNMENT

1. Next BID meeting schedule
2. Any agenda questions or additions, please email president@rivieravillage.net

CURRENT BOARD ROSTER

| | | |
|------------------|---|-----------|
| Bennett, Cris | Good Stuff, 1617 S PCH | |
| Diederich, Brian | Riviera Funding, 1801 S Catalina Ave Ste201 | Secretary |
| Ginsburg, Jeff | Plaza Riviera, 1611 S Catalina Ave Ste115 | |
| Gomez, Gregory | Property Owner, 1830 S Elena | |

| | | |
|------------------|---|----------------|
| Horrell, Jessica | Horrell Realtors, 1860 S Elena Ave #B | Vice President |
| Judy, Kimberly | Card De A, 265 Avenida Del Norte | |
| McGaughey, Terry | McGaughey & Spirito, 116 Avenue I | |
| Novoa, Orlando | Kalihi, 1815 ½ S Catalina Ave | |
| Poage, Brian | The Aloha Bungalow, 1799 S Catalina Ave | |
| Russomano, Ralph | HT Grill, 1845 S Elena Ave Ste300 | Treasurer |
| Sanford, Allen | Rockefeller, 1707 S Catalina | President |

CURRENT VENDORS

In Progress

Craig Weinstein (Legal Assistance)
LAW OFFICES OF CRAIG D. WEINSTEIN
2381 Rosecrans Avenue, Suite 405
El Segundo, California 90245
(310) 798-4940 Phone

Sara O’Conlon (Accountant)

Parklet Cleaning

Farmers Market

Plant Maintenance

Fix Digital Kiosk

Other

RVA EVENT SCHEDULE

| Date | Event | Organizer | Details |
|--------------|--|------------------|--|
| 9/4-5/2021 | Sidewalk Sale | RVA | |
| | | | 8 AM. All proceeds benefit Kings Care Foundation. Street closures:, Catalina https://www.nhl.com/kings/community/kings-care/5k |
| 9/18/21 | LA Kings Annual 5K Fundraiser | LA Kings | |
| 10/20/21 | RVA Merchant Mixer | Restaurant TBD | Once per quarter on 3rd Wed |
| 10/31/21 | Halloween Trick or Treat | TBD | 4-6PM |
| 12/00/21 | Where's Narwhaldo Scavenger Hunt | RVA | Date TBD; Merchants want to do during holidays |
| 12/2/21 | Holiday Stroll | TBD | 5-9PM First Thursday after Thanksgiving |
| 1/18/22 | RVA Merchant Mixer | Restaurant TBD | Once per quarter on 3rd Wed |
| | | | Street closures:, Catalina, Vista Del Mar, Avenida del Norte |
| 2/13/22 | Super Bowl 10K/5K | RB Chamber? | |
| | | | (date not confirmed) 6:30 AM - 11AM Catalina street closure |
| 3/20/22 | St. Patrick's Day 5K / Village Runner | VR Promotions | |
| 4/20/22 | RVA Merchant Mixer | Restaurant TBD | Once per quarter on 3rd Wed |
| 6/24-26/2022 | Summer Festival | VR Promotions | Last weekend of June |
| 7/4/22 | Fireworks & Festival | Bell Events | 2-10 PM |
| | | | (date may change based on fireworks) 6:30 AM - 11AM Catalina street closure |
| 7/4/22 | 29th Annual 4th of July 5k and Firecracker Dash / Village Runner | VR Promotions | |
| 7/19/22 | RVA Merchant Mixer | Restaurant TBD | Once per quarter on 3rd Wed |
| 9/4-5/2022 | Sidewalk Sale | RVA | Labor Day weekend |
| 10/18/22 | RVA Merchant Mixer | Restaurant TBD | Once per quarter on 3rd Wed |

FOOTNOTES:

ITEM IV.5.

Merchant Mixers are generally held on 3rd Wed of Jan/Apr/Jul/Oct), RVA reimburses business not-to-exceed \$1,000 for drinks & appetizers.

Riviera Village Association

Balance Sheet As of August 31, 2021

| | TOTAL |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Bill.com Money Out Clearing | 0.00 |
| Journal Entries | 0.00 |
| Manage RVA BID Funds | 0.00 |
| Opus Bank - RVA - 6543 | 0.00 |
| Opus Bank - RVA BID - 2990 | 138,291.70 |
| Petty Cash | 0.00 |
| Wells Fargo - 0288-864036 | 0.00 |
| Total Bank Accounts | \$138,291.70 |
| Accounts Receivable | |
| Accounts Receivable | 43,118.60 |
| Total Accounts Receivable | \$43,118.60 |
| Other Current Assets | |
| Cash Advances | 0.00 |
| Undeposited Funds | 0.00 |
| Total Other Current Assets | \$0.00 |
| Total Current Assets | \$181,410.30 |
| Other Assets | |
| Loan Receivable | 0.00 |
| RVA BID | 0.00 |
| Total Loan Receivable | 0.00 |
| Total Other Assets | \$0.00 |
| TOTAL ASSETS | \$181,410.30 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Accounts Payable | 15,096.78 |
| Total Accounts Payable | \$15,096.78 |
| Credit Cards | |
| CapitolOne - 3553 | 0.00 |
| Total Credit Cards | \$0.00 |
| Other Current Liabilities | |
| Loan Payable | 0.00 |
| RVA BID | 0.00 |
| Total Loan Payable | 0.00 |
| Other Liabilities | 0.00 |
| State Board of Equalization Payable | 0.00 |
| Sales Tax Payable | 0.00 |

Riviera Village Association

Balance Sheet

As of August 31, 2021

| | TOTAL |
|--|---------------------|
| Total State Board of Equalization Payable | 0.00 |
| Total Other Current Liabilities | \$0.00 |
| Total Current Liabilities | \$15,096.78 |
| Total Liabilities | \$15,096.78 |
| Equity | |
| Retained Earnings | 125,426.14 |
| Suspense Account | 0.00 |
| Net Income | 40,887.38 |
| Total Equity | \$166,313.52 |
| TOTAL LIABILITIES AND EQUITY | \$181,410.30 |

Riviera Village Association

Profit and Loss

July - August, 2021

| | TOTAL |
|--------------------------------------|--------------------|
| Income | |
| BID Income | 18,558.00 |
| Farmers Market | 0.00 |
| Income | 0.00 |
| Parklet Reimbursement Income | 50,200.00 |
| Total Income | \$68,758.00 |
| Cost of Goods Sold | |
| Expenses | |
| Outside Services | 2,862.81 |
| Total Expenses | 2,862.81 |
| Total Cost of Goods Sold | \$2,862.81 |
| GROSS PROFIT | \$65,895.19 |
| Expenses | |
| Administrative Expenses | |
| Advertising | 910.00 |
| Marketing Expense | |
| Marketing | 1,599.58 |
| Website Expense | 30.95 |
| Total Marketing Expense | 1,630.53 |
| Storage Rent | 598.00 |
| Total Administrative Expenses | 3,138.53 |
| Advertising | 4,440.00 |
| Parklet Barriers | 12,396.78 |
| QuickBooks Payments Fees | 592.50 |
| QuickBooks Software Fees | 90.00 |
| Repair & Maintenance - Plants | 2,100.00 |
| RVA BID Activities | |
| Marketing Expense | 600.00 |
| Total RVA BID Activities | 600.00 |
| Uncategorized Expense | 1,650.00 |
| Total Expenses | \$25,007.81 |
| NET OPERATING INCOME | \$40,887.38 |
| NET INCOME | \$40,887.38 |

**Riviera Village Association
A/R Aging Summary
As of August 31, 2021**

| | <u>Current</u> | <u>1 - 30</u> | <u>31 - 60</u> | <u>61 - 90</u> | <u>91 and over</u> | <u>Total</u> | |
|--|----------------|-----------------|-----------------|------------------|------------------------|--------------------|---|
| 5 Top Restaurant Group LLC (Hook & Plow) | \$ 1,500 | | | | | \$ 1,500 | Paid \$1, 500 after 8/31 |
| City of Redondo AR | | | | \$ 31,869 | | \$ 31,869 | Stop Payment signed by Allen to get reissued. |
| Crazy Fish (Joe Tomasello - Owner) | \$ 750 | | | | | \$ 750 | |
| Daines & Dunbabin LLC (dba King Harbor Brewing) | \$ 1,500 | \$ 1,500 | | | | \$ 3,000 | Paid \$1, 500 after 8/31 |
| Mente LLC (LOCALE90) | \$ 1,500 | \$ 1,500 | | | | \$ 3,000 | Paid \$1, 500 after 8/31 |
| PM Catalina LLC (Village Pizza) | \$ 1,500 | | | | | \$ 1,500 | |
| The REX Steakhouse | \$ 1,500 | | | | | \$ 1,500 | Paid \$1, 500 after 8/31 |
| TOTAL | <u>\$ -</u> | <u>\$ 8,250</u> | <u>\$ 3,000</u> | <u>\$ 31,869</u> | <u>\$ -</u> | <u>\$ 43,119</u> | |
| | | | | | | <u>\$ (31,869)</u> | |
| | | | | | | <u>\$ 11,250</u> | Outstanding Parklets Invoices as of 8/31/2021 |

Friday, Sep 17, 2021 01:12:17 PM GMT-7

**Riviera Village Association
A/R Aging Summary
As of September 17, 2021**

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | 91 and over | Total |
|--|----------------|------------------|-----------------|------------------|--------------------|------------------|
| 5 Top Restaurant Group LLC (Hook & Plow) | | | \$ 1,500 | | | \$ 1,500 |
| City of Redondo AR | | | | \$ 31,869 | | \$ 31,869 |
| Crazy Fish (Joe Tomasello - Owner) | \$ 750 | \$ 750 | | | | \$ 1,500 |
| Creme de la Crepe | \$ 1,500 | | | | | \$ 1,500 |
| Daines & Dunbabin LLC (dba King Harbor Brewing) | \$ 1,500 | \$ 1,500 | | | | \$ 3,000 |
| Flying Fin, LLC | \$ 1,500 | | | | | \$ 1,500 |
| Hennessey's Tavern, Inc. | \$ 3,600 | | | | | \$ 3,600 |
| Mente LLC (LOCALE90) | \$ 1,500 | | | \$ 1,500 | | \$ 3,000 |
| PM Catalina LLC (Village Pizza) | \$ 1,500 | \$ 1,500 | | | | \$ 3,000 |
| Rockefeller | \$ 1,500 | | | | | \$ 1,500 |
| The REX Steakhouse | \$ 1,500 | | | | | \$ 1,500 |
| TOTAL | \$ - | \$ 14,850 | \$ 5,250 | \$ 33,369 | \$ - | \$ 53,469 |
| | | | | | | \$ (31,869) |
| | | | | | | \$ 21,600 |

Outstanding Parklets Invoices as of 9/17/2021

Friday, Sep 17, 2021 01:21:16 PM GMT-7

Riviera Village Association
A/P Aging Detail
As of August 31, 2021

| | Date | Transacti on Type | Num | Vendor | Due Date | Past Due | Amount | Open Balance |
|---------------------------------------|-------------|------------------------------|------------|-------------------------|-----------------|-----------------|---------------------|-------------------------|
| 1 - 30 days past due | | | | | | | | |
| | 08/24/2021 | Bill | 25196-1 | Pacific Traffic Control | 08/24/2021 | 24 | 12,396.78 | 12,396.78 |
| Total for 1 - 30 days past due | | | | | | | \$ 12,396.78 | \$ 12,396.78 |
| Current | | | | | | | | |
| | 08/27/2021 | Bill | 5344703 | Ecolab Pest Elimination | 09/26/2021 | -9 | 1,650.00 | 1,650.00 |
| | 08/31/2021 | Bill | 3923 | Lisa's Garden Therapy | 09/30/2021 | -13 | 1,050.00 | 1,050.00 |
| Total for Current | | | | | | | \$ 2,700.00 | \$ 2,700.00 |
| TOTAL | | | | | | | \$ 15,096.78 | \$ 15,096.78 |

Friday, Sep 17, 2021 01:52:10 PM GMT-7

Riviera Village Association

Check Detail

August 2021

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|-----------------------------|-------------------------|-----|--|--|-----|-----------|
| Bill.com Money Out Clearing | | | | | | |
| 08/05/2021 | Bill Payment (Check) | | A Chessmore Design | Inv #RIVIER-0022 | | -360.00 |
| | | | | | | -360.00 |
| 08/05/2021 | Bill Payment (Check) | | Kathleen Fisher | Multiple invoices | | -1,599.58 |
| | | | | | | -1,599.58 |
| 08/12/2021 | Bill Payment (Check) | | Path To Clean | Inv #202143 | | -2,862.81 |
| | | | | | | -2,862.81 |
| 08/12/2021 | Bill Payment (Check) | | Three Trees Consulting, Financial and Accounting Solutions | Inv #RVA04302021Bill.com | | -75.00 |
| | | | | | | -75.00 |
| 08/12/2021 | Bill Payment (Check) | | Three Trees Consulting, Financial and Accounting Solutions | Multiple invoices | | -1,011.25 |
| | | | | | | -1,011.25 |
| 08/19/2021 | Bill Payment (Check) | | Sanford Ventures | Inv #V55 - Revised w Disc-- bill.com Check Number: 201062154 | | - |
| | | | | | | 10,000.00 |
| | | | | | | - |
| | | | | | | 10,000.00 |
| 08/19/2021 | Bill Payment (Check) | | Salt Media Co | Inv #39-- bill.com Check Number: 201061537 | | -1,600.00 |
| | | | | | | -1,600.00 |
| 08/19/2021 | Bill Payment (Check) | | Ralph Russomano | Inv ##IMAD4766D791 | | -2,840.00 |
| | | | | | | -2,840.00 |
| 08/26/2021 | Bill Payment (Check) | | Lisa's Garden Therapy | Inv #3867 | | -1,050.00 |
| | | | | | | -1,050.00 |
| Opus Bank - RVA BID - 2990 | | | | | | |
| 08/03/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, | R | -43.75 |

Riviera Village Association

Check Detail

August 2021

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|------------|---------------------|-----------|---------------------|--|-----|-----------------|
| | | | | fee-type: Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 43.75 |
| 08/04/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -141.25 |
| | | | | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 141.25 |
| 08/06/2021 | Expense | EXP080621 | Google | Google Apps Google Apps | R | -18.95 18.95 |
| 08/09/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -10.00 |
| | | | | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 10.00 |
| 08/10/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -43.75 |
| | | | | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 43.75 |
| 08/11/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -10.00 |
| | | | | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 10.00 |
| 08/17/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -36.50 |
| | | | | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | | 36.50 |
| 08/18/2021 | Expense | EXP081821 | Google | Voided - Google Monthly Fee - Aug Google Monthly Fee - August | R | 0.00 0.00 |

Riviera Village Association

Check Detail

August 2021

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | CLR | AMOUNT |
|------------|---------------------|-----------|---------------------|--|-----|-------------------|
| 08/18/2021 | Expense | EXP081821 | Pike Properties | Storage - Aug STORAGE - Aug | R | -299.00 299.00 |
| 08/27/2021 | Expense | EXP082721 | Intuit | Intuit Software Fee Intuit Software Fees | R | -50.00 50.00 |
| 08/29/2021 | Expense | | QuickBooks Payments | System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily. | R | -87.50 87.50 |

Riviera Village Association

Regular Meeting Minutes

August 17th, 2021

8:30 AM

Rockefeller

- I. Call to order – 8:35am
- II. Roll Call and Introductions – Ralph Russomano, Allen Sanford, Terry McGaughey, Greg Gomez, Jessica Horrell, Brian Poage, Cris Bennett, Kimberly Judy; Non-Board Members: Dinah Lary, Nils Nehrenheim (RB Council); Kat Fisher (social media); Sara O’Conlon
- III. Administrative Reports
 1. Minutes from July; **Motion to approve by Jeff Ginsburg, 2nd Brian Poage -- APPROVED**
 2. Treasurers Report from Sara O’Conlon (see filed); **Motion to approve by Greg Gomez, 2nd Terry McGaughey--APPROVED**
- IV. Updates
 1. Farmer’s Market
 - A. We will get through the 2021 Flu season before the expansion area is removed.
 2. Junction Box Wraps
 - A. Kristina Kelly, former board member, said she will work with Amie Chessmore for the designs; Kat Fisher will also help and report back
 3. Social Media—Kat Fisher discussed results of the parklet/parking survey. To alleviate parking concerns the main idea was to have a parking structure or valet in the village. People also commented about the underutilized parklets, and they need to be removed.
 4. Recovery Committee--Cris Bennett will lead the committee.
 - A. Cris will reach out to Ron Sanner to be our RVA Liaison for the parklets as it relates to rent collection and abiding by the rules, which all restaurants have signed.
 - B. **Motion by Terry McGaughey to approve paying the Sanford Venture Invoice for the City mandated ‘rain/flood watch’; Allen reduced the amount to \$10,000, Greg Gomez 2nd--Approved**
 5. Merchant Mixer—October 13th Mix will be held at HT Grill
 6. Holiday bags—they are on order and in production. Should be ready in two weeks.
 7. Wi-Fi in the Village—Jeff would like to continue his efforts for helping to provide free Wi-Fi in the Village.
 8. Parklet Maintenance
 - A. Allen reached out to Ivan (owner of Swell Deli) to dismantle the parklet but was met with no response.
 - B. Insect problem—The way the parklets are being cleaned could be attracting fleas and flies. On the new parklet agreement we will add a daily maintenance ‘to do’ list. Jeff Ginsburg is having EcoLab to come out and fix the immediate problem, but we need to obtain a licensed pest control company for future.
 9. Legal Assistance
 - A. Allen interviewed Attorney, Craig Weinstein, who specializes in BID law. This came as a recommendation from Terry McGaughey. Craig is available and ready when we need him.
 10. Events Calendar Management
 - A. **Motion by Jeff Ginsburg to create an Events Coordinator and have Kimberly Judy be the head coordinator, 2nd by Allen Sanford**

11. Lendistry Grant—an administrator chosen by the state for new round of CA small business COVID-19 relief grant programs. **Motion by Allen Sanford to allow Jeff Ginsburg to sign the Grant application DIR50270446, 2nd by Ralph Russomano--Approved**

V. Non-Board Member

1. Nils Nehrenheim—Jeff Ginsburg is officially going to submit to the city for the special event permit for the 4th of July summer event. There will be a lot more signage for the crosswalks during this event

Jeff Ginsburg motion to adjourn at 9:53am; 2nd by Ralph Russomano—APPROVED

On August 20th, 2021, an urgent email vote was requested from Board members for the following--Motion by Ralph Russomano to have the RVA BID pay up to \$5,400 for a 3-month pest control plan for the parklets, Allen Sanford 2nd. Yes votes: Ralph Russomano, Allen Sanford, Jeff Ginsburg, Greg Gomez, Terry McGaughey, Brian Poage, Cris Bennett. No Vote: Brian Diederich. Motion Approved

ROBERTO OLIVA

SPECIALTY MAINTENANCE SERVICES

1203 N MYERS ST
BURBANK, CA 91506
Phone 818 843-4299

INVOICE

INVOICE # 4044
DATE OCTOBER 10, 2019

TO
RIVIERA VILLAGE ASSOCIATION
318 AVENUE "I" #509
REDONDO BEACH, CA 9077

FOR PARKING LOT AND
STREET CLEANING



PAST DUE

| Description | Amount |
|--|----------|
| Cleaning and Trash Removal for September, 2019 | \$750.00 |

Total **\$750.00**

Make all checks payable to ROBERTO OLIVA

Payment is due within 30 days.

If you have any questions concerning this invoice, contact ROBERTO OLIVA | 310 721 5743

THANK YOU FOR YOUR BUSINESS!

1940

1940

1940



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ROBERTO OLIVA

SPECIALTY MAINTENANCE SERVICES
1203 N MYERS ST.
BURBANK, CA 91506

INVOICE

TO
RIVIERA VILLAGE ASSOCIATION
318 AVENUE "I" #509
REDONDO BEACH, CA 90277



PAST DUE

INVOICE #4040
DATE SEPTEMBER 05, 2019

FOR PARKING LOT AND
STREET CLEANING

| Description | Amount |
|---|----------|
| Cleaning and Trash Removal for August, 2019 | \$750.00 |

| | |
|--------------|-----------------|
| Total | \$750.00 |
|--------------|-----------------|

Make all checks payable to ROBERTO OLIVA
Payment is due within 30 days.
If you have any questions concerning this invoice, contact ROBERTO OLIVA | 310 7215743

THANK YOU FOR YOUR BUSINESS!

RECEIVED

101

121 DUE



ROBERTO OLIVA
SPECIALTY MAINTENANCE SERVICES

INVOICE

1203 N MYERS ST.
BURBANK, CA 91506
Phone

INVOICE # 4048
DATE November 30, 2019

TO
RIVIERA VILLAGE ASSOCIATION
318 AVENUE "I" #509
REDONDO BEACH, CA 90277

**FOR PARKING LOT AND
STREET CLEANING**



LAST DUE

| Description | Amount |
|---|-----------------|
| Cleaning and Trash Removal for November, 2019 | \$600.00 |
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| | |
| Total | \$600.00 |

Make all checks payable to ROBERTO OLIVA
Payment is due within 30 days.


If you have any questions concerning this invoice, contact Roberto Oliva | 310 721-5743 |

THANK YOU FOR YOUR BUSINESS!

ROBERTO OLIVA

SPECIALTY MAINTENANCE SERVICES

INVOICE1203 N MYERS ST.
BURBANK, CA 91506
Phone**INVOICE #** 4056
DATE February 10, 2020TO
RIVIERA VILLAGE ASSOCIATION
318 AVENUE "I" #16
REDONDO BEACH, CA 90277**FOR PARKING LOT AND
STREET CLEANING**

| Description | Amount |
|---|---------------|
| Cleaning and Trash Removal for January, 2020 | \$600.00 |
|  PAST DUE | |
| Total | \$600. |

Make all checks payable to ROBERTO OLIVA
Payment is due within 30 days.
If you have any questions concerning this invoice, contact Roberto Oliva | 310 721-5743 |

THANK YOU FOR YOUR BUSINESS!

ROBERTO OLIVA
SPECIALTY MAINTENANCE SERVICES

INVOICE

1203 N MYERS ST.
BURBANK, CA 91506
Phone

INVOICE # 4064
DATE APRIL 03, 2020

TO
RIVIERA VILLAGE ASSOCIATION
318 AVENUE "I" #16
REDONDO BEACH, CA 90277



PAST DUE

**FOR PARKING LOT AND
STREET CLEANING**

| Description | Amount |
|--|-----------------|
| Cleaning and Trash Removal for March, 2020 | \$750.00 |
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| Total | \$750.00 |

Make all checks payable to **ROBERTO OLIVA**
Payment is due within 30 days.
If you have any questions concerning this invoice, contact Roberto Oliva | 310 721-5743 |

THANK YOU FOR YOUR BUSINESS!

THE UNIVERSITY OF CHICAGO
LIBRARY

NOT DUE



PAST DUE





3V Signs & Graphics

2808 Oregon Ct
 L3
 Torrance, CA 90503
 Ph: (310) 372- 0888
 FAX: (310) 372- 5888
 Email: Sales@3Vsigns.com
 Web: http://www.3VSigns.com

Estimate #: 9301

| | |
|---|---|
| Created Date: 9/7/2021 3:49:36PM | Prepared For: Riviera Village Association |
| Salesperson: House Account | Contact: Jeff Ginsberg, President |
| Email: | Office Phone: (310) 710-9742 |
| Phone: N/A | Email: Jeff.Ginsburg@nsicorp.net |
| Entered by: Pat Dacy | Address: C/O Pike Properties 1611 S CATALINA AVE STE 115 Redondo Beach, CA 90277 |

Description: Utility Box wrap x7

Thank you for the opportunity to provide you with a Vibrant Visual Voice!

| | | Quantity | | Unit Price | Subtotal | |
|----------|--|----------|----------|------------|------------|----------|
| 1 | Product: Digital Print Description: Main box print Box # 1,3, 4, • 3- 49 in x 74.25 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 3 | | \$378.61 | \$1,135.83 | |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 2 | Product: Digital Print Description: Main box Top Box #1, 3 & 4 • 3- 18.75 in x 18.5 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 3 | \$203.48 | \$91.57 | \$37.30 | \$111.91 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 3 | Product: Digital Print Description: Main box print Box #2 • 1- 37.5 in x 70 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 1 | | | \$361.91 | \$361.91 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 4 | Product: Digital Print Description: Main box Top Box #2 • 1- 13.5 in x 21.25 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 1 | \$96.85 | \$43.58 | \$53.27 | \$53.27 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 5 | Product: Digital Print Description: Main box print Box #6 & 7 • 2- 48.5 in x 66.5 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 2 | | | \$339.76 | \$679.51 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 6 | Product: Digital Print Description: Main box Top Box #6 & 7 • 2- 18.75 in x 18.5 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 2 | \$124.88 | \$56.20 | \$34.34 | \$68.68 |



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| | | Quantity | Price | Discount | Unit Price | Subtotal |
|-----------|---|----------|----------|----------|------------|------------|
| 7 | Product: Digital Print Description: Box #5 - irregular- Street & Sidewalk sides • 2- 56 in x 26 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 2 | \$314.18 | \$141.38 | \$86.40 | \$172.80 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 8 | Product: Digital Print Description: Box #5 - irregular- Street & Sidewalk sides • 1- 56 in x 19.75 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 1 | \$277.94 | \$125.07 | \$152.87 | \$152.87 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 9 | Product: Digital Print Description: Box #5 - irregular- West face goes over extra box- *NOTE 3" extensions on both sides for bracket • 1- 62 in x 19.75 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 1 | \$302.69 | \$136.21 | \$166.48 | \$166.48 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 10 | Product: Digital Print Description: Box #5 - irregular- West face goes over extra box- side panels • 2- 40.75 in x 8 in Single Sided Print(s) made from Print Wrap Vinyl stock material • Laminated with 3M 8518 Gloss *54" on face | 2 | \$115.31 | \$51.89 | \$31.71 | \$63.42 |
| | | Quantity | Price | Discount | Unit Price | Subtotal |
| 11 | Product: Installation of Vinyl Graphics Description: Utility box wrap installation • Using a Crew of 2 Personnel. | 1 | | | \$2,400.00 | \$2,400.00 |



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Notes

Things you should know.

* All orders under \$200 are to be paid in full at time of order.

* Orders \$200 and greater require 50% deposit due on placement of order with the balance due upon completion. Cash, check, and most credit cards are accepted.

* Price includes up to 3 proofs. Clients requiring 4 or more proofs will be charged an additional \$25 per proof.

* If you do not have print ready art there will be additional cost. Print ready art is CS5 or older Illustrator files with all text and shapes converted to outlines, OR a pdf at size and minimum 150 dpi. OR a jpg at size minimum 150 dpi, OR a CS5 Photoshop file at size flattened All files should be in cmyk color mode. Files built in Word or other non-design software are generally NOT print ready.

* Typical turnaround is 3-5 business days once art work is approved. Larger projects and dimensional letters take longer.

* Estimates are valid for 30 days from date of issue.

| | |
|--------------------------|------------|
| Estimate Total: | \$6,012.58 |
| Discounts: | \$645.90 |
| Subtotal: | \$5,366.68 |
| Taxes: | \$281.83 |
| Total: | \$5,648.51 |
| Deposit Required: | \$2,824.26 |

Payment Terms: Balance due upon receipt.

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order.

Other: _____

Changes required, please contact me.

SIGN: _____ Date: / /