

Riviera Village Association  
Regular Meeting Minutes  
**January 19, 2021**  
**8:30 AM**  
**Virtual via Zoom Meeting**

- I. Call to order – 8:34am
- II. Roll Call and Introductions – Jeff Ginsburg, Ralph Russomano, Brian Diederich, Jessica Horrell, Orlando Novoa, Allen Sanford, Brian Diederich, John Antabian, Brian Poage, Terry McGaughey, Lovette Mioni. Non-Board Members: Kathleen Fisher; Sara O’Conlon; Dinah Lary,
- III. Administrative Reports
  1. Minutes from December; **Motion to approve by John Antabian, 2<sup>nd</sup> Jessica Horrell -- APPROVED**
  2. Treasurers Report from John Antabian (see filed); **Motion to approve by Ralph Russomano, 2<sup>nd</sup> Terry McGaughey—APPROVED**; Sara expects to hear from the ‘grant department’ by the 22<sup>nd</sup> of January regarding \$15,000. Jeff is expecting \$20,000 from the City of Redondo for licensing fees.
- IV. Reporting
  1. Social Media— Kathleen Fisher.
    - A. Facebook and IG both up but engagement is down.
    - B. Farmer’s Market has requested from the city more space due to social distancing.
  2. Parklets/Outdoor Dining
    - A. Allen Sanford brought up for discussion the need to implement a 3-step penalty process for restaurants who are in violation of State, County and Local COVID Guidelines along with the violation of the RVA Rules and RVA Permit violations
      - 1) When a violation of rules occurs the RVA Board will notify the business owner in writing of the violation and the necessity to have it corrected within 24 hours.
      - 2) If the violation of rules occurs again the appropriate City, County or State authorities will be contacted regarding the violation.
      - 3) If the violation occurs a third time the RVA Board of Directors will hold an emergency meeting to vote on the revocation for further use of the parklet by the offending business.  
**Motion by Brian Diederich to approve; 2<sup>nd</sup> by Ralph Russomano; Unanimous Approved.**
    - B. **Motion by Brian Diederich to send out an updated set of rules for the restaurants which must be acknowledged by the business owner/manager. These rules will highlight some main points on what is illegal along with the links for the State and County health department; 2<sup>nd</sup> by Jessica Horrell—Unanimous Approved.**
    - C. **Motion by Ralph Russomano to be the lead on parklet inspection as it relates to cleaning of the turf, walls, and gutters. Ralph will also be in charge of the upkeep; 2<sup>nd</sup> by Allen Sanford— Unanimous APPROVED**

**Ralph Russomano motion to adjourn at 10:18am; 2<sup>nd</sup> by Orlando Novoa--APPROVED**