

## Board Meeting Agenda

October 17, 2023, 8:30 AM at H.T. Grill (indoor wine room), 1701 S Catalina Ave

### I. CALL TO ORDER

### II. ROLL CALL

### III. CONSENT ITEMS

1. Approval of Minutes from September 19, 2023 Meeting (Secretary) **(attachments item #1)**
2. Receive & file Financial report **(attachments item #2)**

### IV. RECEIVE & FILE

1. Tax engagement letter **(attachments item #3)**

### V. GUESTS

1. Redondo Beach Police Dept (Kyle Lofstrum)
2. Public Works (Mike Klein)
3. Director of Waterfront & Economic Development (Greg Kapovich)
4. Community member (Jennifer Materman)

### VI. UPDATES

1. Farmers Market (Lynda Habash) **(attachments item #4)**
2. Social media (Kathleen Fisher)
3. Digital directory art/photo contest (Brian Poage)
4. Parklets rehab (Cris Bennett)
5. Plant box bids (Greg Gomez)
6. Lamp post banners (Mike Ward)
7. Events Director (Kim Judy)
  - a. Next Merchant Mixer, November 15, 2023, 6-8 PM, location TBD
  - b. Halloween
  - c. Holiday Stroll

### VII. DISCUSSION & VOTING ITEMS

1. BOD
  - a. Nov 21, 2023 & Dec 19, 2023 meeting dates (Kathleen Fisher)
  - b. Assign tasks per 9/19/23 motions Item V.6 **(attachments #1)**
2. Events
  - a. 2024 Summer Festival (Kim Judy)
3. Financial
  - a. 2024 RVA BID budget (Treasurer)
4. City Projects
  - a. The Riviera Village Community Park Rededication Project (Jeff Ginsburg) **(attachments item #5 & #6)**

VIII. **ONGOING ITEMS**

1. Grants | contact: Quannah Stamps, (703) 599-8226, qstamps@grantvantage.com (Brian Diederich)
2. Plant Maintenance, finalize pot count and Lisa’s Garden Therapy contract (Greg Gomez)
3. Make more formal, a program focusing on Riviera Village sidewalk beautification
4. Retractable Bollards (Jeff Ginsburg)
5. Permanent Parklets
6. Morgan Moore Memorial: \$1,125 in prepaid acct.
7. Catalina 1-way street running southbound (Jeff Ginsburg)

IX. **CITY LEADERSHIP UPDATES** (City Council Member Nils Nehrenheim)

X. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual)

XI. **ADJOURNMENT**

1. Next BID meeting (October 17, 2023)
2. Any agenda questions or additions, please email [coordinator@rivieravillage.net](mailto:coordinator@rivieravillage.net)

**CURRENT BOARD ROSTER**

Name	License #	Address	Additional Role	Add'l Role2
Bennett, Cris	302409	Good Stuff, 1617 S PCH	Parklets	
Diederich, Brian	308860	Riviera Funding, 1801 S Catalina Ave Ste201	<b>SECRETARY</b>	
Ginsburg, Jeff	309640	Plaza Riviera, 1611 S Catalina Ave Ste115	Bollards grant	
Gomez, Gregory	327704	Property Owner, 1830 S Elena	<b>VICE PRESIDENT</b>	Plants maintenance
Judy, Kimberly	327316	Card De A, 265 Avenida Del Norte	Events Director	Farmers Market Summer Festival
McGaughey, Terry	318410	McGaughey & Spirito, 116 Avenue I	Insurance	
Novoa, Orlando	328015	Kalihi, 1815 ½ S Catalina Ave	Summer Festival	Farmers Market
Poage, Brian	328043	The Aloha Bungalow , 1799 S Catalina Ave	Digital Sign	
Russomano, Ralph	1256290	HT Grill, 1845 S Elena Ave Ste30	<b>TREASURER</b>	
Sanford, Allen	327531	Rockefeller, 1707 S Catalina	<b>PRESIDENT</b>	
Ward, Mike	290198	Village Runner, 255 Avenida Del Norte	Lamp Posts	

**CURRENT VENDORS**

**Insurance**

Joanne Covarrubias License #OB26427

**Accounting & Bookkeeping**

Sara O’Conlon (Accountant)  
sara3trees@gmail.com

Bichlmeier Insurance Services, Inc.  
310-376-8854 X229 | joannec@bisins.com

(805) 620-7509

**Legal**

Craig Weinstein  
LAW OFFICES OF CRAIG D. WEINSTEIN  
2381 Rosecrans Avenue, Suite 405  
El Segundo, California 90245  
(310) 798-4940

**Parklet Cleaning**

John | info.pathtoclean@gmail.com

**Farmers Market**

Lynda Habash | [lynda@ca.rr.com](mailto:lynda@ca.rr.com) | 310-212-0180

**Plant Maintenance**

Lisa's Garden Therapy | Lisa | 310-504-0589 | [lisa@lisasgardentherapy.com](mailto:lisa@lisasgardentherapy.com)

**Digital Kiosk Maintenance**

Pat Dacy | 3V Signs | pat@3vsigns.com

**RVA EVENT SCHEDULE**

Date	Event	Organizer	Details	Event Planner
1/18/2023	RVA Merchant Mixer	RVA	5:30-7:30 PM Little Sister	RVA
2/12/2023	Super Bowl 10K/5K	RB Chamber	Street closures:, Catalina, Vista Del Mar, Avenida del Norte	VR Promotions
6/21/2023	RVA Merchant Mixer	RVA	6PM-8PM Perfect Storm	RVA
6/23-25/2023	Summer Festival	RVA	Last weekend of June	Bell Events
7/4/2023	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM (fireworks canceled, concert only)	Bell Events
7/4/2023	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	6:30AM - 11AM Catalina street closure	VR Promotions
8/26,27/2023	Sidewalk Sale	RVA		RVA
9/9/2023	LA Kings RB 5K	LA Kings	Catalina closed from Vista del Mar to Ave I. Ave I closed between Catalina & Esplanade	LA Kings
10/31/2023	Halloween Trick or Treat	RVA	3-6PM	Lynda Habash
11/15/2023	RVA Merchant Mixer	RVA	6PM-8PM TBD	RVA
12/7/2023	Holiday Stroll	RVA	5-9PM	Lynda Habash

**Attachments**

- 1 Previous meeting minutes
- 2 Treasurer report
- 3 Tax engagement letter
- 4 Farmers Market Financial Report
- 5 Vilarino letter to RVA
- 6 Re-dedication task list