

Board Meeting Agenda

November 21, 2023, 8:30 AM at H.T. Grill (indoor wine room), 1701 S Catalina Ave

I. CALL TO ORDER

II. ROLL CALL

III. CONSENT ITEMS

1. Approval of Minutes from October 17, 2023 Meeting (Secretary) **(attachments item #1)**
2. Receive & file Financial report **(attachments item #2)**

IV. RECEIVE & FILE

1. BeachLife Festival 2023 Stroll sponsor agreement (Kathleen) **(attachments item #3)**

V. GUESTS

1. Redondo Beach Police Dept (Kyle Lofstrum)
2. Public Works (Mike Klein)
3. Steve & Jeff Vilarino Riviera Village Community Park Rededication Project **(attachments item #4 & #5)**

VI. UPDATES

1. Farmers Market (Lynda Habash) **(attachments item #6)**
2. Social media, PO Box (Kathleen Fisher)
3. Digital directory art/photo contest (Brian Poage)
4. Parklets rehab (Cris Bennett)
5. Plant box bids (Greg Gomez)
6. Lamp post banners (Mike Ward)
7. Events Director (Kim Judy)
 - a. Holiday Stroll (Lynda Habash)
 - b. Halloween recap
 - c. Next Merchant Mixer, April 17, 2024, 6-8 PM, location TBD

VII. DISCUSSION & VOTING ITEMS

1. Events
 - a. 2024 Summer Festival RFP (Allen/Kat)
2. Financial
 - a. 2024 RVA BID budget (Treasurer)
3. City Projects
 - a. Sidewalk pavers

VIII. **ONGOING ITEMS**

1. Grants | contact: Quannah Stamps, (703) 599-8226, qstamps@grantvantage.com (Brian Diederich)
2. Plant Maintenance, finalize pot count and Lisa’s Garden Therapy contract (Greg Gomez)
3. Make more formal, a program focusing on Riviera Village sidewalk beautification
4. Retractable Bollards (Jeff Ginsburg)
5. Permanent Parklets
6. Morgan Moore Memorial: \$1,125 in prepaid acct.
7. Catalina 1-way street running southbound (Jeff Ginsburg)

IX. **CITY LEADERSHIP UPDATES** (City Council Member Nils Nehrenheim)

X. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual)

XI. **ADJOURNMENT**

1. Next BID meeting (January 16, 2023)
2. Any agenda questions or additions, please email coordinator@rivieravillage.net

CURRENT BOARD ROSTER

Name	License #	Address	Additional Role	Add'l Role2
Bennett, Cris	302409	Good Stuff, 1617 S PCH	Parklets	
Diederich, Brian	308860	Riviera Funding, 1801 S Catalina Ave Ste201	SECRETARY	
Ginsburg, Jeff	309640	Plaza Riviera, 1611 S Catalina Ave Ste115	Bollards grant	
Gomez, Gregory	327704	Property Owner, 1830 S Elena	VICE PRESIDENT	Plants maintenance
Judy, Kimberly	327316	Card De A, 265 Avenida Del Norte	Events Director	Farmers Market Summer Festival
McGaughey, Terry	318410	McGaughey & Spirito, 116 Avenue I	Insurance	
Novoa, Orlando	328015	Kalihi, 1815 ½ S Catalina Ave	Summer Festival	Farmers Market
Poage, Brian	328043	The Aloha Bungalow , 1799 S Catalina Ave	Digital Sign	
Russomano, Ralph	1256290	HT Grill, 1845 S Elena Ave Ste30	TREASURER	
Sanford, Allen	327531	Rockefeller, 1707 S Catalina	PRESIDENT	
Ward, Mike	290198	Village Runner, 255 Avenida Del Norte	Lamp Posts	

CURRENT VENDORS

Insurance

Joanne Covarrubias License #OB26427
 Bichlmeier Insurance Services, Inc.
 310-376-8854 X229 | joannec@bisins.com

Legal

Craig Weinstein
 LAW OFFICES OF CRAIG D. WEINSTEIN
 2381 Rosecrans Avenue, Suite 405
 El Segundo, California 90245
 (310) 798-4940

Digital Kiosk Maintenance

Pat Dacy | 3V Signs | pat@3vsigns.com

Accounting & Bookkeeping

Sara O’Conlon (Accountant)
 sara3trees@gmail.com
 (805) 620-7509

Parklet Cleaning

John | info.pathtoclean@gmail.com

Farmers Market

Lynda Habash | lyndahabash@ca.rr.com | 310-212-0180

Plant Maintenance

Lisa’s Garden Therapy | Lisa | 310-504-0589 | lisa@lisagardentherapy.com

RVA EVENT SCHEDULE

Date	Event	Organizer	Details	Event Planner
12/7/2023	Holiday Stroll	RVA	5-9PM	Lynda Habash
2/11/2024	Super Bowl 10K/5K	RB Chamber	Street closures Catalina, Vista Del Mar, Avenida del Norte	VR Promotions
4/17/2024	RVA Merchant Mixer	RVA	6PM-8PM (restaurant TBD)	RVA
6/28-30/2024	Summer Festival	RVA	Last weekend of June	?
7/4/2024	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM	Bell Events
7/4/2024	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	6:30AM - 11AM Catalina street closure	VR Promotions
8/24,25/2024	Sidewalk Sale	RVA		RVA
9/2024 TBD	LA Kings RB 5K	LA Kings	Catalina closed from Vista del Mar to Ave I. Ave I closed between Catalina & Esplanade	LA Kings
10/31/2024	Halloween Trick or Treat	RVA	3-6PM	Lynda Habash
11/19/2023	RVA Merchant Mixer	RVA	6PM-8PM (restaurant TBD)	RVA
12/5/2024	Holiday Stroll	RVA	5-9PM	Lynda Habash

Attachments

- 1 Previous meeting minutes
- 2 Treasurer report
- 3 BeachLife agreement
- 4 Vilarino letter to RVA
- 5 Re-dedication task list
- 6 Farmers Market Financial Report