

Board Meeting Agenda (addendum: VII 2a)

January 16, 2024, 8:30 AM at H.T. Grill (indoor wine room), 1701 S Catalina Ave

CALL TO ORDER**I. ROLL CALL****II. CONSENT ITEMS**

1. Approval of Minutes from November 21, 2023 Meeting (Secretary) **(attachments item #1)**
2. Receive & file Nov & Dec 2023 Financial reports **(attachments item #2 & #3)**

III. RECEIVE & FILE

1. Online resolutions #MSA20231211A and #MSA20231211B (Kathleen) **(attachments item #4)**

IV. GUESTS

1. Redondo Beach Police Dept (Kyle Lofstrum)
2. Public Works (Mike Klein)
3. Marjan Adasha, Adasha Inc, Nelson Shelton & Associates [\(attachments/video link #5\)](#)

V. UPDATES

1. Farmers Market (Lynda Habash) **(attachments item #6)**
2. Social media (Kathleen Fisher)
3. Digital directory art/photo contest (Brian Poage)
4. Parklets repairs (Cris Bennett) **(attachments item #7)**
5. Plants (Greg Gomez)
6. Lamp post banners (Mike Ward)
7. Events Director (Kim Judy)
 - a. Holiday Stroll (Lynda Habash)
 - b. Riviera Village Summer Festival June 28-30, 2024, Bell Events
 - c. Next Merchant Mixer, April 17, 2024, 6-8 PM, location TBD

VI. DISCUSSION & VOTING ITEMS

1. BID | CIVITAS
 - a. Bylaws; directors terms (Allen Sanford) **(attachments item #8 & #9)**
 - b. Assessment modification (Allen Sanford) **(attachments item #10)**
2. Financial
 - a. Taxes *mid-year (7/1/23-12/31/23) tax return (Ralph Russomano)
**must note formalized reasoning in 1/16/24 minutes*
3. Beautification
 - a. Holiday - "free parking" bags (Ralph Russomano)
 - b. Holiday - lamp post decor (Ralph Russomano)
4. City Projects
 - a. Riviera Community Park plaques **(attachments item #11)**

VII. **ONGOING ITEMS**

1. Grants | contact: Quanah Stamps, (703) 599-8226, qstamps@grantvantage.com (Brian Diederich)
2. Plant Maintenance, finalize pot count and Lisa’s Garden Therapy contract (Greg Gomez)
3. Make more formal, a program focusing on Riviera Village sidewalk beautification
4. Retractable Bollards (Jeff Ginsburg)
5. Permanent Parklets
6. Morgan Moore Memorial: \$1,125 in prepaid acct.
7. Catalina 1-way street running southbound (Jeff Ginsburg)

VIII. **CITY LEADERSHIP UPDATES** (City Council Member Nils Nehrenheim)

1. **Holiday stroll menorah**

IX. **PUBLIC COMMENT** (Non-agenda items up to 3 minutes per individual)

X. **ADJOURNMENT**

1. Next BID meeting (February 20, 2024)
2. Any agenda questions or additions, please email coordinator@rivieravillage.net

CURRENT BOARD ROSTER

Name	License #	Address	Additional Role	Add'l Role2
Bennett, Cris	302409	Good Stuff, 1617 S PCH	Parklets	
Diederich, Brian	308860	Riviera Funding, 1801 S Catalina Ave Ste201	SECRETARY	
Ginsburg, Jeff	309640	Plaza Riviera, 1611 S Catalina Ave Ste115	Bollards grant	
Gomez, Gregory	327704	Property Owner, 1830 S Elena	VICE PRESIDENT	Plants maintenance
Judy, Kimberly	327316	Card De A, 265 Avenida Del Norte	Events Director	Farmers Market Summer Festival
McGaughey, Terry	318410	McGaughey & Spirito, 116 Avenue I	Insurance	
Novoa, Orlando	328015	Kalihi, 1815 ½ S Catalina Ave	Summer Festival	Farmers Market
Poage, Brian	328043	The Aloha Bungalow , 1799 S Catalina Ave	Digital Sign	
Russomano, Ralph	1256290	HT Grill, 1845 S Elena Ave Ste30	TREASURER	
Sanford, Allen	327531	Rockefeller, 1707 S Catalina	PRESIDENT	
Ward, Mike	290198	Village Runner, 255 Avenida Del Norte	Lamp Posts	

CURRENT VENDORS

Insurance

Joanne Covarrubias License #OB26427
 Bichlmeier Insurance Services, Inc.
 310-376-8854 X229 | joannec@bisins.com

Legal

Craig Weinstein
 LAW OFFICES OF CRAIG D. WEINSTEIN
 2381 Rosecrans Avenue, Suite 405
 El Segundo, California 90245
 (310) 798-4940

Digital Kiosk Maintenance

Pat Dacy | 3V Signs | pat@3vsigns.com

Accounting & Bookkeeping

Sara O’Conlon (Accountant)
 sara3trees@gmail.com
 (805) 620-7509

Parklet Cleaning

John | info.pathtoclean@gmail.com

Farmers Market

Lynda Habash | lyndahabash@ca.rr.com | 310-212-0180

Plant Maintenance

Lisa’s Garden Therapy | Lisa | 310-504-0589 | lisa@lisagardentherapy.com

RVA EVENT SCHEDULE

Date	Event	Organizer	Details	Event Planner
12/7/2023	Holiday Stroll	RVA	5-9PM	Lynda Habash
2/11/2024	Super Bowl 10K/5K	RB Chamber	Street closures Catalina, Vista Del Mar, Avenida del Norte	VR Promotions
4/17/2024	RVA Merchant Mixer	RVA	6PM-8PM (restaurant TBD)	RVA
6/28-30/2024	Summer Festival	RVA	Last weekend of June	?
7/4/2024	Fireworks & Festival	Pike Properties/Keep Esplanade Beautiful	2-10 PM	Bell Events
7/4/2024	29th Annual 4th of July 5k and Firecracker Dash / Village Runner	Village Runner	6:30AM - 11AM Catalina street closure	VR Promotions
8/24,25/2024	Sidewalk Sale	RVA		RVA
9/2024 TBD	LA Kings RB 5K	LA Kings	Catalina closed from Vista del Mar to Ave I. Ave I closed between Catalina & Esplanade	LA Kings
10/31/2024	Halloween Trick or Treat	RVA	3-6PM	Lynda Habash
11/19/202	RVA Merchant Mixer	RVA	6PM-8PM (restaurant TBD)	RVA
12/5/2024	Holiday Stroll	RVA	5-9PM	Lynda Habash

Attachments

- | | |
|-----------------------------------|---|
| 1 Previous meeting minutes | 7 Parklets repairs |
| 2 Treasurer report Nov 2023 | 8 Bylaws / directors terms |
| 3 Treasurer report Dec 2023 | 9 Draft Reso - Agreement to Contract with RVA to Manage the BID |
| 4 Online resolutions | 10 BID assessments |
| 5 Marjan Adasha letter | 11 Vilarino: park plaques |
| 6 Farmers Market Financial Report | |